

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at the Carrizo Springs Civic Center, 405 North 7th Street, Carrizo Springs, Texas, 78834 on **Tuesday, March 12, 2024**, commencing at **5:30 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Oscar E. Puente called meeting to order at approximately 5:30 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Oscar E. Puente	Mayor
Mario Ruiz	Mayor Pro Tem
Noel Galvan	Councilor
Estanislado Z. Martinez	Councilor
Azalia Garcia	City Manager
Melissa M. Guerra	City Clerk

Absent

Sofia Morones	Councilor
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A quorum was established.

STAFF

John Camarillo, Public Works Director
Ramsey Castillo, Wastewater Dept. Supervisor

Arnold Aguilar, City Marshal
Robert Gonzales, Gas Dept. Supervisor

WELCOME & RECOGNITION OF GUESTS

Mayor Oscar E. Puente welcomed and recognized all guests present.

Eva Maldonado, Ana Rios Jaime

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

No public comments.

PRESENTATION

1. CAPEX CONSULTING PRESENTATION REGARDING WHOLESALE RATE CALCULATION FOR THE CARRIZO HILL WASTEWATER - JEFF SNOWDEN

Jeff Snowden joined the meeting via Teams and announced that a 125-month flow data study had been completed. Mr. Snowden proposes increasing Carrizo Hill Water Supply Corporation wastewater fees to pay a percentage of the city's debt, operational costs and historical fees.

The agreement between the City of Carrizo Springs and Carrizo Hill Water Supply Corporation should stipulate that once the flowmeter is installed, the rates may increase.

PLANNING & ZONING COMMISSION

2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE APPLICANT EVA MALDONADO'S REQUEST FOR A NON-CONFORMING VARIANCE PERMIT FOR THE PURPOSE OF PLACING A DOUBLE-WIDE MANUFACTURED HOME IN AN R-1 ZONED PROPERTY. SAID PROPERTY IS LOCATED AT 1200 NORTH 9TH STREET, CS-VIVIAN HTS, BLOCK 27, LOT PT L 13 & 14, CITY OF CARRIZO SPRINGS, DIMMIT COUNTY TEXAS

Motion made by Councilor Estanislado Z. Martinez, seconded by Mayor Pro Tem Mario Ruiz to approve applicant Eva Maldonado's request for a 5 year non-conforming variance permit for the purpose of placing a double-wide manufactured mobile home in an R-1 zoned property, said property is located at 1200 North 9th Street, CS-Vivian HTS, Block 27, Lot PT L 13 & 14, City of Carrizo Springs, Dimmit County Texas.

Vote for approval 4-0 (unanimous).

Motion carried.

3. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ANA RIOS JAIME'S REQUEST FOR A NON-CONFORMING VARIANCE PERMIT FOR THE PURPOSE OF PLACING A SINGLE-WIDE MANUFACTURED HOME IN AN R-1 ZONED PROPERTY, SAID PROPERTY IS LOCATED AT 307 MINERAL AVENUE, CS-EAST SIDE ADDN, BLOCK 8, LOT 3 4, CITY OF CARRIZO SPRINGS, DIMMIT COUNTY TEXAS

Motion made by Mayor Pro Tem Mario Ruiz, seconded by Councilor Noel Galvan to approve Ana Rios Jaime's request for a 5 year non-conforming variance permit for the purpose of placing a single-wide manufactured home in an R-1 zoned property, said property is located at 307 Mineral Avenue, CS-East Side ADDN, Block 8, Lot 3 & 4, City of Carrizo Springs, Dimmit County Texas

Vote for approval 4-0 (unanimous).

Motion carried.

APPROVAL OF MINUTES

4. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

A. REGULAR SESSION - FEBRUARY 13, 2024

B. SPECIAL SESSION - FEBRUARY 15, 2024

C. SPECIAL SESSION - FEBRUARY 21, 2024

Motion made by Councilor Estanislado Z. Martinez, seconded by Councilor Noel Galvan to approve minutes as presented.

Vote for approval 4-0 (unanimous).

Motion carried.

ACCOUNTS PAYABLE

5. DISCUSSION AND APPROPRIATE ACTION TO APPROVE FEBRUARY 2024 ACCOUNTS PAYABLE

Motion made by Mayor Pro Tem Mario Ruiz, seconded by Councilor Noel Galvan to approve February 2024 Accounts Payable.

Vote for approval 4-0 (unanimous).

Motion carried.

6. FINANCE DEPARTMENT MONTHLY REPORTS

A. FINANCIAL ANALYSIS

B. DEPARTMENTAL EXPENDITURES

City Manager Azalia Garcia presented Council with the Finance Department Monthly Reports.

NEW BUSINESS

7. DISCUSSION AND POSSIBLE ACTION TO GRANT A VARIANCE FROM THE CODE OF ORDINANCES TO ALLOW RICHARD BRAUNE TO USE AND STORE PROPANE GAS FOR RESIDENTIAL PURPOSES ONLY AT 905 S. FIFTH STREET IN EXCHANGE FOR EXECUTING A PERMANENT NATURAL GAS SERVICE TERMINATION CONTRACT WITH THE CITY; AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE A CONTRACT SUBJECT TO CITY COUNCIL APPROVAL

Motion made by Mayor Pro Tem Mario Ruiz, seconded by Councilor Noel Galvan not to grant a variance from the Code of Ordinances to allow Richard Braune to use and store propane gas for residential purposes only at 905 South 5th Street in exchange for executing a permanent natural gas service termination contract with the city and authorizing the City Manager to negotiate a contract subject to City Council approval.

Vote for approval 4-0 (unanimous).

Motion carried.

8. DISCUSSION AND APPROPRIATE ACTION REGARDING CARRIZO SPRINGS PARK FOUNDATION A NON-PROFIT 501C CORPORATION

City Manager Azalia Garcia presented Council with the Carrizo Springs Park Foundation, a 501(c)(3) non-profit organization that will serve as the city's primary public fundraising tool, in addition to the general fund for the city's park system.

According to City Manager Azalia Garcia, Special Counsel Bobby Maldonado will donate his legal services to create the Carrizo Springs Park Foundation non-profit organization. The board of directors would consist of City Council members.

Motion made by Councilor Noel Galvan, seconded by Councilor Estanislado Z. Martinez to approve the formation of the Carrizo Springs Park Foundation non-profit 501(c) with the help of Special Counsel Bobby Maldonado.

Vote for approval 4-0 (unanimous).

Motion carried.

9. DISCUSSION AND APPROPRIATE ACTION TO APPROVE THE INTERLOCAL PURCHASING SYSTEM RESOLUTION & INTERLOCAL AGREEMENT

Motion made by Mayor Pro Tem Mario Ruiz, seconded by Councilor Estanislado Z. Martinez to approve the TIPS Board Resolution and Interlocal Agreement between Region 8 Education Service Center.

Vote for approval 4-0 (unanimous).

Motion carried.

10. DISCUSSION AND APPROPRIATE ACTION TO APPROVE QUOTE TO REPAIR TRUCK FOR THE SANITATION DEPARTMENT

Motion made by Councilor Noel Galvan, seconded by Mayor Pro Tem Mario Ruiz to approve Heil of Texas invoice of \$26,869.53 for the sanitation truck repair.

Vote for approval 4-0 (unanimous).

Motion carried.

11. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE PURCHASE OF A VEHICLE FOR THE CITY MARSHAL/CODE ENFORCEMENT DEPARTMENT

Motion made by Mayor Pro Tem Mario Ruiz, seconded by Councilor Noel Galvan to approve purchase of vehicle for the City Marshal/Code Enforcement Department for an amount not to exceed \$70,000.

Vote for approval 4-0 (unanimous).

Motion carried.

12. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MENTAL WELLNESS DAY EVENT FOR CITY EMPLOYEES

Motion made by Mayor Pro Tem Mario Ruiz, seconded by Councilor Noel Galvan to approve Mental Wellness Day Event to be held on March 28, 2024 between the hours of 8:00 a .m. – 12:00 p.m.

Vote for approval 4-0 (unanimous).

Motion carried.

13. DISCUSSION AND APPROPRIATE ACTION TO APPROVE IDEXX COLILERT TEST METHOD FOR THE SIMULTANEOUS DETECTION OF TOTAL COLIFORMS AND E. COLI IN WATER

Motion made by Councilor Noel Galvan, seconded by Mayor Pro Tem Mario Ruiz to approve IDEXX Colilert Test Method for the simultaneous detection of total coliforms and e. coli in water for the Wastewater Treatment Plant.

Vote for approval 4-0 (unanimous).

Motion carried.

ORDINANCE(S)

14. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 844 AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS TO CANCEL THE ELECTION SCHEDULED TO BE HELD ON MAY 4, 2024, IN ACCORDANCE WITH SECTION 2.053(A) OF THE TEXAS ELECTION CODE

Motion made by Mayor Pro Tem Mario Ruiz, seconded Councilor Estanislado Z. Martinez to approve Ordinance No. 844 an ordinance by the City Council of the City of Carrizo Springs to cancel the election scheduled to be held on May 4, 2024, in accordance with Section 2.053(A) of the Texas Election Code.

Vote for approval 4-0 (unanimous).

Motion carried.

15. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 845 AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS AUTHORIZING AMENDING ORDINANCE NO. 769 SENIOR CITIZEN WATER/SEWER RATE SECTION

Motion made by Mayor Pro Tem Mario Ruiz, seconded by Councilor Noel Galvan approved Ordinance No. 845 an ordinance by the City Council of the City of Carrizo Springs authorizing amending Ordinance No. 769 senior citizen water/sewer rate section to waive late fees.

Vote for approval 4-0 (unanimous).

Motion carried.

16. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 846 AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS FINDING, AFTER REASONABLE NOTICE AND HEARING, THAT AEP TEXAS EXISTING ELECTRIC RATES AND CHARGES WITHIN THE CITY SHOULD REMAIN IN EFFECT

Motion made by Mayor Pro Tem Mario Ruiz, seconded by Councilor Noel Galvan to approve Ordinance No. 846 an ordinance by the City Council of the City of Carrizo Springs, Texas finding, after reasonable notice and hearing, the AEP Texas existing electric rates and charges within the city should remain in effect.

Vote for approval 4-0 (unanimous).

Motion carried.

ADJOURNMENT

Motion made by Mayor Pro Tem Mario Ruiz , seconded by Councilor Noel Galvan to adjourn.

Vote for approval 4 - 0 (unanimous).

Motion carried.

Meeting adjourned approximately at 7:11 p.m.

/s/Oscar E. Puente
Oscar E. Puente, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs